

## Call for Bilateral Mobility Project Proposals

### Identification information

Partner country:	<b>Poland</b>
Partner organisation:	<b>Polish Academy of Sciences</b>
Programme:	<b>Bilateral mobility projects</b>
Period:	<b>2020 - 2022</b>

### Legal framework

The call is based on the Agreement on Scientific Cooperation signed on 21 April 2016 between The Czech Academy of Sciences (hereinafter referred to as the CAS) and the Polish Academy of Sciences (hereinafter referred to as the PAS), and in accordance with art. 2 par. 2 of the Act No. 283/1992 Coll., on the Czech Academy of Sciences, as amended, and art. 3 par. 2 of the Statutes of the Czech Academy of Sciences.

### Basic definition

#### Objectives

- Improvement of scientific cooperation between both countries;
- Stimulation of involvement of young researchers and PhD students;
- Support of research teams aspiring to cooperate on large international projects in the future;
- Enabling the use of methodology, infrastructure and equipment for the mutual benefit of both institutions.

#### Eligibility criteria

Project proposals from **all research fields** are accepted.

Maximum project duration is **3 years, i.e. 36 months**; extension beyond this period is not permitted.

Project proposals can be submitted:

- **On the Czech side** by a CAS Institute;
- **On the Polish side** by the scientific units of the PAS  
(<https://institution.pan.pl/index.php/institution/institutes>).

In case an applicant submits more than one project proposal within one call, only one of them can be funded.

Only two subsequent projects realized by the same research teams can be funded. Applicant submitting a project proposal following a running project with the same team must justify the need for a continuing project and describe outcomes of the running project. This shall be stated in the Project Proposal form in the part "Description of the project".

#### Research team

Each research team consists of:

- One principal investigator (senior or junior researcher);

- One or more co-investigators.

Research team members are divided into four categories:

- Senior researchers (5 or more years after receiving PhD);
- Junior researchers – postdocs (less than 5 years after receiving PhD);
- PhD students;
- Others (e.g. engineers, technicians).

#### **On the Czech side:**

- All members must be employees of the CAS institutes.
- Out of the whole team, at least 1/3 must be junior researchers or PhD students.

#### **On the Polish side:**

- All members must be employees of the PAS institutes.

### **Range of exchanges**

**Number and length of exchanges and shares of individual co-investigators in exchanges** must reflect the scope and objectives of the project and planned activities. **Days not used** during one calendar year cannot be transferred to subsequent years of the project.

**Maximum exchange quota is 21 days/project/year** per research team and year/project . On the Polish side each visit should not last longer than 10 days. Only in duly justified and approved cases a visit can last longer than the limit described above.

**Maximum number of approved projects: up to fourteen (14).**

### **Financial provisions**

Funding is provided in the form of a financial contribution toward the costs of mobility (exchanges of Czech and Polish members of the research team), in direct connection with the implementation of the project.

Financial contributions must be calculated and provided in compliance with the valid national legislation and internal regulations of the partner organisations.

Financial contributions can be provided only in the year of the exchange realisation, i.e. unclaimed requirements for financial contributions cannot be claimed in subsequent years.

Provision of financial contributions by the partner organisations is subject to availability of funds.

Provision of financial contributions is only possible during the project implementation, not after its completion. Realisation of the project starts from **1 January 2020** and ends no later than **31 December 2022**.

### **Financial contributions to the members of Czech research team**

- a) **For international transportation – the CAS institute covers the international transport expenses** from the Czech Republic to the partner country and back inclusive **travel insurance**.
- b) **For subsistence in Poland - the PAS covers:**
- **Accommodation expenses of up to 160, - PLN/person/night (in actual amount spent)**
  - **Meal allowance and pocket money** in accordance with applicable legislation and in accordance with the internal rules – **for 2019 the maximum amount is 90,- PLN/person/day;**  
**Domestic transport expenses** by long-distance public transport according to the scientific program (bus, train; economy class) **in actual amount spent**, original ticket receipts required; the daily transfers between accommodation facility and the workplace are not reimbursable.

### **Financial contributions to the members of Polish research team members**

- a) **For international transportation – the PAS or investigator’s scientific unit covers the international transport expenses** from partner country to the Czech Republic and back inclusive **travel insurance**.
- b) **For subsistence – the CAS Head Office covers:**
- **Accommodation expenses** of up to 1.600, - CZK/person/night;
  - **Meal allowance and pocket money** in accordance with applicable legislation (Part VII. Act No. 262/2006 Coll., the Labour Code, as amended) and in accordance with the internal rules - **the maximum amount in 2019 is 652, - CZK/person/day;**
  - **Domestic transport expenses** by Czech long-distance public transport (bus, train) **in actual amount spent**, original ticket receipts required; the daily transfers between accommodation facility and the workplace are not reimbursable

The above stated amounts are valid on the date of the call for proposals and are meant for the purposes of calculation of the project budget. In the event of significant changes in price levels or a change in legislation in the field of travel expenses, partner organizations reserve the right to make appropriate modifications to the above stated amounts and/or the method of calculation.

### **Project proposal submission**

Project proposals must be submitted in parallel to both partner organisations.

#### **On the Czech side:**

- Project proposals in Czech or English must be completed and submitted within the stated deadline exclusively via the “KIS” online application (<https://kis.avcr.cz/kis2/oms/login>).
- Proposals submitted in any other way may be rejected on formal grounds.

By submitting project proposal, the applicant:

- Agrees to processing of personal data within the meaning of the Act No. 101/2000 Coll., On Personal Data Protection, as amended;

- Declares that the information he/she stated is accurate, true and complete and that he/she is aware that if otherwise they will face all the legal consequences;
- Declares that, if approved, he/she will during the realization of the project follow:
  - The Code of Ethics of researchers at the Czech Academy of Sciences;
  - The European Charter and Code for researchers;
  - Recommendations of the International Commission "Self-Control in Science" (Recommendations of the International Commission on Professional Self-Regulation in Science)

### **On the Polish side**

- Project proposals must be completed in English and submitted within the stated deadline exclusively in electronic form to the address: [bwz@pan.pl](mailto:bwz@pan.pl)
- Relevant forms are available on the website:  
<https://instytutcja.pan.pl/index.php/finansowanie/formularze>

### **Evaluation and Selection**

Consists of two-step process:

- At the national level, each partner organisation evaluates submitted proposals based on its internal rules and prepares a ranking list.
- At the international level, both partner organisations exchange their ranking lists, merge them, negotiate the final ranking and approve the proposals selected for funding. Total number of projects approved for funding is fourteen (14).

### **Criteria for evaluation of project proposals (according to the internal rules of both Parties)**

- **Quality of the project:**
  - Scientific relevance (concept, innovative character in relation to the state-of-the art, quality of objectives);
  - Methodology, work plan of activities and outputs;
  - Impact of project results, their dissemination and exploitation.
- **Quality of research teams:**
  - Composition and expertise of research teams;
  - Complementarity, methodology and equipment; previous cooperation and outputs;
  - Justification of collaboration needs.
- **Active involvement of junior researchers and PhD students.**
- **Added value and broader impact of bilateral cooperation.**

### **Schedule**

01 April 2019	Announcement of the call for project proposals
31 May 2019	Deadline for submission of project proposals
September/October 2019	Completion of the assessment at national level
November 2019	Completion of the joint assessment at international level
December 2019	Approval of the final results by both partner organisations
December 2019	Announcement of results

## Contact persons

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