

GUIDELINES FOR MOBILITY PLUS PROJECTS (MPP)

between
the Czech Academy of Sciences (CAS)
and La Agencia Estatal Consejo Superior de Investigaciones
Científicas (CSIC)
2020-2021

Contact person

CAS:

Ms. Dana Pazourková
Division of International Cooperation
Head Office, Czech Academy of Sciences
Národní 1009/3, 117 20 Praha 1
E-mail: pazourkova@kav.cas.cz
Tel: +420 221 403 467

General conditions

- **Project duration:** from 1. 1. 2020 to 31. 12. 2021.
- **Project ID number** (as stated in the letter informing about the selection process results) must be mentioned in all communication with the contact person.
- The principal investigator on the Czech side shall be in primary contact with the contact person at the CAS.
- The outgoing members of the Czech research team or their employer are obliged to secure travel health insurance for the entire duration of their stay abroad.
- If visa is required, the outgoing members of the Czech research team are responsible for securing their entry visa to the destination country.
- Changes in the Czech research team within the project implementation period are possible, however these must be duly justified in the running/final project report. In case of a replacement of the principal investigator, a written request for approval of this change must be submitted to the contact person as soon as possible. Changes in the research team must not result in a budget increase (compared to the original project proposal).

Any changes in partner organisation's team shall be administered by the principal investigator from the partner organisation in accordance with their internal rules and regulations.

- The principal investigator is required to submit a **running project report** annually. **The report is to be submitted by 31 January of the following year exclusively via the KIS online application** (<https://kis.avcr.cz/kis2/oms>) using the KIS account of the director of the institute (who is the project applicant).
- At the end of the project implementation period, the principal investigator is required to submit a **final project report**. **The report is to be submitted by 31 January of the following year exclusively via the KIS online application** (<https://kis.avcr.cz/kis2/oms>) using the KIS account of the director of the institute (who is the project applicant).
- Running/final project report forms are sent to the investigator's e-mail address at the beginning of December or can be downloaded from the KIS application (again, using the account of the director of the institute), where they are available from 1 December. Outcomes of the project report evaluations are available in the KIS online application in due course.
- Running/final project reports shall include the following information: project ID number, description of research activities undertaken within the project, overview of project outcomes and outputs, information on the course and progress of the project in the given year, overview of grant spending including justification of individual costs, planned activities and costs for the following year of project implementation (applies to the running project report only).
- Project reports can be filled in either in English or Czech.
- The principal investigator is required to record all project outputs in the ASEP common academic database in accordance with the Guideline of the Academy Council of the Czech Academy of Sciences no.4/2013 from 12 March 2013 (further information on the ASEP database can be found at: <https://www.lib.cas.cz/asep/>).

Financial conditions

- **Financial contributions** are provided solely to cover the costs related to the **project implementation and in accordance with planned activities outlined in the project proposal**.
- **At least 50%** of the grant spending shall be **used to cover mobility costs** and **at least 30%** of the grant spending shall be **used to cover research costs**.
- Financial contributions in the maximum amount as specified in the project proposal are provided in form of a grant, always for a given billing period.
 - Billing periods:

01/2020–12/2020	250.000 CZK
01/2021–12/2021	250.000 CZK
- Should the grant spending in the given calendar year/billing period change against the approved budget in the original project proposal (e.g. change in the planned budget structure, not full grant spending etc.), the principal investigator must inform the contact person immediately. Depending on the change that is being requested, the contact person shall forward the matter for consideration to the relevant authority.
- Financial contributions will be provided to the institute based on a Grant Application submitted by the institute in the respective Call for Grant Applications (<http://www.avcr.cz/cs/veda-a-vyzkum/podpora-vyzkumu/aktualni-vyzvy-av-cr/>)

- The institute will handle the grant according to the official Grant Award Decision instructions.
- The grant cannot be transferred to an institute/entity outside of the Czech Republic.
- **Eligible costs are non-investment costs:**
 - Mobility costs of Czech research team members:
 - Travel costs (international fare, accommodation, daily allowances).
 - Research costs:
 - Consumables;
 - Services;
 - Equipment up to 40 000 CZK;
 - Networking.
- **Non-eligible costs are investment costs and the following costs:**
 - Personnel;
 - Large equipment exceeding 40 000 CZK;
 - Overheads.
- Any questions related to the eligibility of costs should be discussed with the contact person.
- Financial contributions for the second and further billing periods can be provided only after the running project report for the previous period has been evaluated.

Specific conditions

List of MPP Projects accepted for 2020-2021 with ID numbers:

CAS CSIC MPP 2020-2021					
Project ID Number	Project Title	CAS Institute	Czech Principal Investigator	CSIC Institute	Spain Principal Investigator
CSIC-20-10	On-surface polymerization for high performance (opto)electronics	Institute of Physics, CAS	doc. Ing. Pavel Jelínek, Ph.D.	Centro de Física de Materiales	Dr. Martina Corso
CSIC-20-12	Substructural Modal Logics for Knowledge Representation	Institute of Computer Science, CAS	Mgr. Igor Sedlár, Ph.D.	Institut d'Investigació en Intel·ligència Artificial (IIIA-CSIC)	Tommaso Flaminio, Ph.D.